New Reservation Tutorial

Here’s what you need to know about ‘booking’ a car in our new reservation system.
If you have an **Individual** account, login using the **same** Username and Password you used on our previous system.

If you have a **Household** or **Business** Account, each person now has a Driver number as well, enter your Username like this, “1234:01”, “1234:02”, etc.

If you can’t get logged in using your Member ID #, try using your **e-mail address** instead (in conjunction with your usual password). If you still can’t get in:
1. Try using the Reset link to the left, or
2. Call our office at **(303) 720-1185** or e-mail us at **info@carshare.org**. We’re here to help!
Making a New “Booking” (Reservation)

Begin by clicking “New Booking”

Until you specify your “Favorite Locations” no vehicles will appear in the selection area

You may add “Favorite Locations” in the next steps

For now, click “Search All Cars”
Searching for a Vehicle

- Choose an address from the list after selecting "Search All Cars".
- Begin typing an address from the list.
- Adjust your Pick Up and Return dates and Time then click "Search".
Selecting your vehicle

Cars that are available during the selected time are shown in green.

Select the Vehicle you want from the list and click “book it” to confirm.

Note: This is now the final step of the reservation process.
Reviewing your Booking

Success messages are listed in the green box
Error messages are listed in the orange box

If you need to make adjustments, use the drop-down options below.
If you make any adjustments, be sure to click “Save Changes” to confirm.
We are here to help!

Our small but dedicated staff is here for you during this transition. We hope you enjoy our new system! 😊

Email info@carshare.org or call 303-720-1185 x 3